

NOTICE OF MEETING

NPDES TECHNICAL ADVISORY COMMITTEE

February 7, 2011

TUESDAY, FEBRUARY 15, 2011

MEETING IS CANCELLED

Web Site: www.flowstobay.org

FUTURE MEETINGS:

MARCH 8 @ Redwood City
APRIL 19 @ _____
MAY 17 @ _____

Post by 5:00 P.M., Wednesday, February 9, 2011

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Matthew Fabry at (415) 508-2134, five working days prior to the meeting date.

Public records that relate to any item on the agenda for a regular NPDES Technical Advisory Committee (TAC) meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the TAC. The TAC has designated Brisbane's City Hall, located at 50 Park Place, Brisbane, for purpose of making those public records available for inspection. The documents are also available on the C/CAG Internet Web site, at the link for agendas for upcoming meetings. The website is located at: <http://www.ccag.ca.gov>.

NPDES TAC and Subcommittee Meeting Locations:

- New Development – 1:30 to 3:30 pm, first Tuesday of every other month: next meeting will be April 5 at Redwood Shores Library's Community Room, 399 Marine Parkway, Redwood City
- Public Information/Participation – 10:00 am – noon, second Tuesday of every other month: next meeting will be on March 15 (one week later than usual) @ Foster City Community Center (Port Room) 1000 East Hillsdale Blvd, Foster City.
- Technical Advisory Committee – 10:00 am to noon, third Tuesday of most months, location varies.
- Municipal Maintenance – Noon to 1:00 pm (\$10:00 lunch), fourth Wednesday quarterly: next meeting will be on March 23 @ at Holbrook-Palmer Park in Atherton.
- Parks Maintenance and Integrated Pest Management Work Group – 1:30 to 3:00 pm, fourth Tuesday approximately quarterly at San Mateo City Hall, 330 West 20th Avenue. Next event will be IPM Training Workshop on February 24 at Brisbane's Mission Blue Community Facility.
- Trash Work Group – 10:00 to noon, usually fourth Wednesday each quarter at the Belmont Sports Complex, 550 Island Parkway, Belmont. Next meeting will be on March 23 at 10:00 am.
- Commercial/Industrial/Illicit Discharge Control – 1:00 to 2:30 pm, usually third Wednesday of every quarter: next meeting will be on March 16 @ San Mateo County Environmental Health's Conference Room, 2000 Alameda de las Pulgas, San Mateo.
- Watershed and Monitoring – 10:00 am to noon, second Thursday of month, approximately every quarter: Next meeting will be held at a date to be determined.

Yellow highlight denotes recent change.

**NPDES Stormwater
Technical Advisory Committee (TAC)**

DRAFT REPORT OF MEETING

**TUESDAY, JANUARY 18, 2011
10:00 A. M.
CITY OF SOUTH SAN FRANCISCO**

1. INTRODUCTIONS, ANNOUNCEMENTS, ADOPTION OF MINUTES, AND REVISION TO AGENDA
Self-introductions were made, and the December TAC meeting minutes were adopted as written. Cassie Prudhel announced that people can sign up for CWEA's Pollution Prevention, Pretreatment, and Stormwater Conference, which will be held in Santa Clara from February 28 through March 2. There will be a session on trash and one on low impact development. A TAC meeting agenda item was added to cover the Water Board staff's report.
2. ACTION ITEM: APPROVAL OF BASMAA'S TRASH PROGRESS REPORT THAT MUNICIPAL REGIONAL STORMWATER PERMIT REQUIRES BE SUBMITTED TO WATER BOARD BY FEB. 1, 2011. BASMAA's "Progress Report: Trash Baseline Loads and Load Reduction Tracking" (Trash Progress Report) was discussed at the December TAC meeting, and copies were handed out at that meeting. In addition, the Countywide Program's Trash Work Group had an opportunity to comment on the draft report. A few changes were made to the draft Trash Progress Report to respond to comments received. All of the duly authorized representatives present agreed to authorize Matt to submit BASMAA's Trash Progress Report on their behalf by the February 1 due date¹.
3. PRESENTATIONS:
 - A. Regional Water Board Report – Sue Ma and Selina Louie from the Regional Water Board provided the following information.

Annual Report Completeness Reviews. The Water Board staff has been reviewing the annual reports for completeness. The reviews were divided up among Water Board staff that helped to write the various MRP sections. Selina was responsible for the reviews of Provisions C.4, C.5, C.6, and C.15; Sue reviewed Provisions C.3 for all four counties. Janet O'Hara helped with the review of the monitoring reporting, and Athena Honore from the San Francisco Estuary Partnership also helped to review monitoring and Provision C.9. Richard Looker was responsible for reviewing Provisions C.11 and C.12. Some completeness issues found included: three agencies did not submit the annual reports on time; four agencies did not have an Enforcement Response Plan completed and implemented by April 1, 2010; some of the development projects from the first five months of FY 2009/10 were not reported; and some cities did not start reporting on the required construction inspections. Water Board staff recommended that people not leave any blanks in the annual report reporting form – if something is not applicable state so and why. A number of notices of violation (NOVs) were issued because of these deficiencies.

In Depth Review. The Water Board staff is collecting detailed information about construction inspections under Provision C.6 from about 17 permittees Bay Area-wide. Construction inspections should be something everyone has been doing since the previous permit. One issue found in San Mateo County is that some agencies mistakenly believe a problem they encounter is not a violation if it is corrected within 10 days. All of the construction inspection information needs to be reported when requested by the Water Board staff even if inspections occurred more frequently than the monthly minimum specified by the MRP. Agency staff needs to establish that it worked through the agency's enforcement response plan first before considering requesting assistance from the short-handed Water Board staff. Construction projects that disturb one acre or more of area are handled by the Water Board's statewide permit section headed by Christine Boschen.

Suggestions and comments from the agencies included the following: Appreciation was expressed for the Water Board staff reviewing and providing feedback on the annual reports. A dialog with the Water Board staff would be useful to resolve MRP issues. Some issues might have been resolved more

¹ Approvals from duly authorized representatives not attending the TAC meeting included the following: Marilyn Harang from the City of Redwood City authorized the submittal of the Trash Progress Report via an email to Matt dated January 18, 2011; Dave Bishop authorized this submittal for the Town of Hillsborough via email to Matt dated January 18, 2011; Khee Lim authorized this submittal for the City of Millbrae via email to Matt dated January 27, 2011; and Norm Dorais authorized this submittal for the City of Foster City via email dated January 27, 2011.

efficiently with a telephone call than an NOV. During the first year of implementation of the MRP there are bound to be some glitches and MRP interpretation issues. It would be valuable to identify and clarify any MRP compliance issues before the next annual report is prepared. The Countywide Program will need to conduct another training session on how to complete the annual report.

- B. Measure M Funding for Countywide Stormwater Tasks. The Countywide Program will need to develop more specific details about how the Measure M funds will be used to assist with MRP compliance by reducing trash loading and installing green streets. The amount of funds available to the Countywide Program may be less than originally anticipated given other priority transportation project needs. It will be useful to create countywide plans for both implementing green streets and for reducing trash.
 - C. Need for Request for Proposal for Public Information and Outreach Assistance. Following C/CAG's procurement policy, a request for proposals will need to be sent out by March for public information and outreach assistance. A recommendation on who to hire will need to be considered by the PIP Subcommittee and the TAC.
 - D. BASMAA Update. BASMAA's Board of Directors will be initiating quarterly meetings with Water Board staff to talk about implementation of the MRP.
 - E. San Francisco Bay Water Quality Improvement Fund Grant Application. Information was discussed about the grant application for green streets/PCBs control and creation of a countywide plan for implementing green streets. The amount of funds available is limited and numerous applications are likely to be submitted to US EPA.
 - F. Status of Unfunded Mandate Test Claim. Matt reviewed information about the need for all of the cities that previously filed claims to now file as co-claimants with the City of Brisbane. Agencies will have until the Commission's hearing on the matter to file as co-claimants. A hearing has not yet been scheduled, but is likely to be several months or more away. It is likely that the Countywide Program will work with the Alameda Countywide Clean Water Program and use Meyers Nave to represent the claim.
 - G. Recent Notices of Violation. The Water Board staff sent last week an NOV for an inspection they conducted of one of the San Mateo cities in March 2010. The issues identified as in violation were related to compliance with Provisions C.3 and C.4.
4. SUBCOMMITTEE REPORTS
- A. Public Information and Participation. At the January subcommittee meeting the community grants were reviewed. Six grants will be awarded with a total amount of \$15,000.
 - B. Other Subcommittees and Work Groups. Information about the recent Watershed Assessment and Monitoring and CII Subcommittees and the Trash Work Group meeting was included in the agenda packet. Other subcommittees and work groups have not met since the December TAC meeting.
5. PUBLIC COMMENTS - None.
6. NEXT MEETING
- The next TAC meeting will be held on February 15 in East Palo Alto unless there are insufficient reasons to meet as determined closer to the meeting date. The TAC will need to meet in March and April to approve MRP required submittals to the Water Board.

It was suggested that the TAC include an agenda item to explain what the Trash Load Reduction Provision C.10 of the MRP means. It was agreed that questions about this Provision should be forwarded to Fred Jarvis so that he can draft up a frequently asked questions and answers sheet.

7. ADJOURNED